



CHARGING AND REMISSIONS POLICY FOR SCHOOL ACTIVITIES

GENERAL PRINCIPLES

The School Governing Body is committed to the general principle of free education and recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs, can make towards all aspects of pupil's education, the Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefit of the pupils of the school.

CHARGES

The Governing Body reserves the right to make a charge for the following activities which may from time to time be organised by the school.

Activities held mainly outside school hours. The school will endeavour to provide a range of such activities from time to time. These will sometimes include day and residential experiences, and are known generally as "optional extras" charges may be made for these activities EXCEPT where they are provided to fulfil statutory duties relating to the Curriculum or to religious education in which case they are not regarded as optional extras as such and charges cannot be made (Board and lodging charges may still however be made for any residential activities subject to the remission arrangements described at * below).

Parents will be notified in advance of any "optional extras" which the school proposes to organise and the estimated cost. Parental consent will be obtained if their children are to participate in any activities for which a charge may be made.

Any charge for a particular activity will be dependent upon the type of activity and its cost and the number of participants. The charge will not exceed the actual cost of providing the activity, divided equally by the number of pupils willing to participate. The cost of pupils not participating in the visit will not be included in the charge. The charge may however include an appropriate element for such things as:-

- The pupil's travel costs
- The pupils board and lodging
- Materials, books, instruments and other equipment
- Non teaching staff costs
- Entrance fees to museums, castles, theatres etc.
- Insurance costs (if not adequately covered by existing insurance)
- The expenses only of participating teachers engaged on a separate contract for services to provide the "optional extra".

Any remission arrangements for such activities will be at the discretion of the Governing Body, EXCEPT in circumstances described at * below.

Materials and ingredients: a charge will only be made for any materials and ingredients relating to activities taking place during school hours where parents have indicated in advance a wish to own the finished product e.g. in cooking, craft or technology.

REMISSIONS

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the School Governing Body. Any subsidy provided by the Governing Body will be met from the funds at its disposal.

VOLUNTARY CONTRIBUTIONS

Nothing in this policy statement precludes the School Governing Body from inviting parents to make voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours. Any contribution sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to any invitation.

LOSS BREAKAGE'S AND DAMAGE TO SCHOOL PROPERTY.

The School Governing Body reserves the right to seek reparation from parents where their children cause loss, breakages or damage to school property.

REVIEW

The School Governing Body reserves the right to review and amend this policy statement from time to time as appropriate.

Date of next scheduled revision:

Approved by the governing body on:

Signed

Headteacher:

Chair of Governors: